

**SOLEIL ALISO VIEJO ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
February 13, 2003**

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**NOTICE OF MEETING** With notice given, the regular meeting of the Board of Directors of the Soleil Aliso Viejo Association was held on Thursday, February 13, 2003, at 85 Argonaut, Suite 100, and Aliso Viejo, California

**PRESENT** Directors Present: Casey Chow, President  
Sharon Wurth, Vice President  
Roger Smith, Treasurer/Secretary

**MANAGEMENT** Debbie Stinson  
Homeowners Present: None

**CALLED TO ORDER**

Casey Chow, President called the meeting to order at 6:00 p.m.

**HOMEOWNER FORUM**

Mr. and Mrs. Intveld attended the meeting and addressed the Board with their concerns regarding the Coast Landscape. Mr. Intveld asked the Board if he could help and participate on the landscape committee.

A motion was duly made and seconded to appoint Humphrey Intveld as the Chairman of the Landscape Committee.

**MINUTES**

The Board reviewed the General Session Minutes for November 12, 2002 Board meeting. A motion was duly made and seconded to accept the meeting General Session Minutes as presented. Motion carried unanimously.

The Board reviewed the Executive Session Minutes for November 12, 2002 Board meeting. A motion was duly made and seconded to accept the meeting Executive Session Minutes as presented. Motion carried unanimously.

**FINANCIALS**

The Board reviewed the November 2002, December 2002 and January 2003 financial statements as prepared by PCM. A motion was duly made and seconded to accept financial statements for November 2002, December 2003 and January 2003. Motion carried unanimously.

**DELINQUENCY REPORT**

Management provided the Board with a copy of the current delinquency report. Management provided the Board with two (2) delinquency attorney contracts for their review and discussion. The Board reviewed the attorney contracts and found some hourly cost discrepancies and directed Management to verify the cost and advise the Board.

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**MANAGEMENT REPORT**

**NEW BUSINESS**

- 1. Tax and Audit Proposals** – Management provided the Board with a tax and audit proposal received from two CPA firms. A motion was duly made and seconded to approve the proposal received from Inouye, Shively and Longtin at a cost of \$900.00. Motion unanimously carried. The Board directed Management to call Inouye, Shively and Longtin to request to lower their proposal amount from \$900.00 to \$816.00. The \$816.00 was the proposal received from Schonwit and Associates.
  
- 2. Urban Water Run-Off Pollution Prevention Standards** – Management provided the Board with a copy of the notice received from the City of Aliso Viejo that addresses the Water Act of 1987 and that it is now being enforced by the City.
  
- 3. Hearing** – Account 0370001 was cancelled due to the owner was in compliance at the time of this meeting. No further action was taken by the Board.
  
- 4. NEXT MEETING** - The next Regular Meeting of the Board of Directors is scheduled to be held on May 29, 2003 location to be 85 Argonaut, Suite 100, Aliso Viejo.

**ADJOURN**

There being no further business to come before the Board at this time, the Soleil Aliso Viejo Association Board of Directors meeting was adjourned at 7:15 p.m. to Executive Session to discuss Encroachment Maintenance Agreement.

**ATTEST:**

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Name

\_\_\_\_\_

Title